



# Christie Elementary PTA Volunteer Form

*"When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more."  
-Southwest Educational Development Laboratory*

*As volunteer coordinator for Christie Elementary PTA, I encourage you to volunteer at least three hours this school year. I understand that every volunteer has different skills and abilities. I will do my best to find a volunteer opportunity suitable for you.  
If you have any questions or suggestions, please let me know. You can write a note on this form before you return it to the PTA Box or reach me with the following contact information.*

*Christine Sorenson  
972-424-7484  
volunteers@christie-pta.org*

**Parent's Name:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_  
**Cell Phone:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_

**Student's Name(s):** \_\_\_\_\_  
**Grade Level(s):** \_\_\_\_\_  
**Teacher(s):** \_\_\_\_\_

By filling out the above information, you will be included in our database as a **"General Volunteer."** Sometimes I receive requests for a specific skill or interest. Checking any of the following areas that are of interest to you will help me send more specialized requests.

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> Art Helper             | <input type="checkbox"/> Field Day               | <input type="checkbox"/> Library Helper             | <input type="checkbox"/> Spirit Sales     |
| <input type="checkbox"/> Arts in Education      | <input type="checkbox"/> Fifth Grade<br>Specials | <input type="checkbox"/> Room Mom                   | <input type="checkbox"/> Thursday Packets |
| <input type="checkbox"/> Book Fair              | <input type="checkbox"/> Fundraising             | <input type="checkbox"/> Grade Level<br>Coordinator | <input type="checkbox"/> Volunteers       |
| <input type="checkbox"/> Classroom<br>Volunteer | <input type="checkbox"/> Hospitality             | <input type="checkbox"/> Safety                     | <input type="checkbox"/> Watch D.O.G.S.   |
| <input type="checkbox"/> Environmental          | <input type="checkbox"/> Interpreter             | <input type="checkbox"/> School Supplies            | <input type="checkbox"/> Yearbook         |

Please note: ALL volunteers who work in the school or interact with children MUST complete and/or renew yearly the background check found at <http://pisd.edu/parents/pta.volunteers/index.shtml>

Volunteer opportunities outside of school do NOT require background checks.

## Description of Volunteer Opportunities at Christie Elementary

**Art Helper**—Assist the art teachers in the classroom and/or in displaying art around the building. Sometimes there may be prep work such as cutting or gathering supplies, etc. Other times you may just be that extra set of hands to help the children with their projects or for clean up.

**Arts in Education**—Join the committee that organizes the Reflections Program, a PTA sponsored Fall art contest that begins in the local school and can go to the national level.

**Book Fair**—Assist the Book Fair Coordinator with the various duties associated with hosting a book fair. These tasks range from setting up and tearing down the fair to assisting children with purchases and everything in between.

**Box Tops for Education & Campbell's Labels for Education**—Assist the Box Top Coordinator with collecting and tabulating Box Tops and Campbell's labels. You may also be asked to help organize collection drives and special prizes or events for top collectors.

**Classroom Volunteers**—Help teachers with cutting, copying, laminating, etc. Many jobs can be done at home and sent back.

**Environmental**—Assist the Environmental Coordinator with conducting the Environmental Poster Contest and a recycling project with the City of Plano.

**Field Day**—Assist the P.E. Staff in setting up and tearing down Field Day stations, overseeing games, water stations, etc.

**Fifth Grade Specials**—Assist the Fifth Grade Specials Coordinator in the planning of special events such as Camp, Colonial Day, End of the Year Party, and Graduation.

**Fundraising**—Assist the Fundraising Coordinator in raising funds to meet PTA goals.

**Hospitality**—Assist the Hospitality Coordinator with planning and executing events such as Staff Luncheons and Teacher Appreciation events. Even if you feel you cannot serve on a planning committee, there is ALWAYS a need for food and desserts to be made and dropped off (or sent in with your child) for these events.

**Interpreting**—Assist the Interpreter with translating letters, flyers, etc. from English to Spanish for our Spanish speaking families.

**Library Helper**—Assist the librarian in checking and shelving books, or with special library projects as needed.

**Room Mom**—Meet with the Grade Level Room Mom Coordinator and other room moms to plan three class parties and events. Carry out plans made for class parties by contacting and asking for parent donations and in-class help during parties.

**Grade Level Room Parent Coordinator**—Represent all room moms in her designated grade level. Meet with all Room Moms in her grade level to plan parties and events. Maintains communications with room moms and team leader to make sure plans are on track and offers assistance when needed. Write and distribute party letters to go home with students.

**Safety**—Promote safety in school and encourage participation with our local police and firemen.

**School Supplies**—Assist in pre-sale (spring) and distribution (fall) of school supply packets.

**Spirit Sales**—Assist Spirit Sales Coordinator in selling spirit items before and after school on designated days and at school events.

**Thursday Packets**—Assist Thursday Packet Coordinator in compiling information to go into the YO packets **on Wednesdays** for distribution on Thursdays.

**Volunteers**—Assist the Volunteer Coordinator in recruiting volunteers for school events. Bilingual helpers are valuable in communicating with our non-English speaking families.

**Watch D.O.G.S**—“Dads of Great Students” make a difference by coming to campus to help during the school day.

**Yearbook**—Assist Yearbook Editor gathering and organizing photos and information for the yearbook. Help review and edit the yearbook.